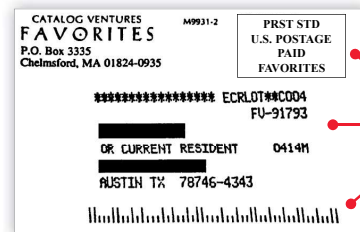


PHOTO QUICK START

2



Postage & Mail Markings can be:

- in the top right-hand corner,
- above or below the address, or
- inside the window of an envelope.



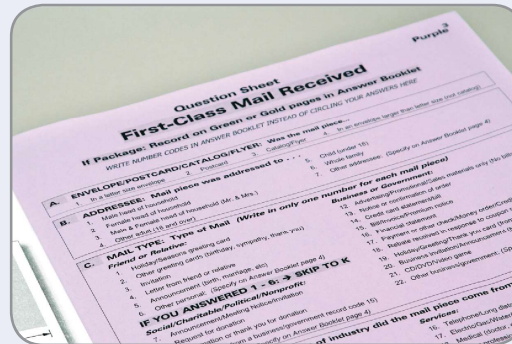
Use the Postage & Mail Markings on your mail to help you sort!

1 Sort your mail each day into the 6 types of mail listed on page 1 of the **Instruction Booklet**.

2 Label and number each mail piece within the 6 types of mail. (Photo shows First-Class only).



3 Open the **Answer Booklet** for Monday (or first mail day) to page 1 - Summary Page. Record the total number of mail pieces you received that day for each mail type.



4 Open the **Question Booklet** to page 3 - First-Class Mail Received. If you didn't receive any First-Class Mail that day, skip to page 5: First-Class Mail Sent, or page 7: Presorted Standard Mail, or other pages for mail types you did receive.



5 Write your answers to the questions from the Question Booklet in the **Answer Booklet**. Be sure to record mail for each mail type you receive (Monday-Sunday) on the color-coded pages for that mail type.

Questions? Visit the project web page: [www.http://surveys.nustats.com/usps/](http://surveys.nustats.com/usps/), call our USPS Hotline at: **1-888-441-USPS (8777)**, or e-mail your question to **USPS@nustats.com**